



# MUSLIM WOMEN ADVANCEMENT OF RIGHTS AND PROTECTION



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Our Ref: MWARP-TNDR-024-01-26

Date: 3<sup>RD</sup> Sept, 2026

## TENDER NOTICE-01

### INVITATION FOR THE PRE-QUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS, SERVICES AND WORKS FOR THE FINANCIAL YEAR 2026/29

Muslims Women Advancement of Rights and Protection (MWARP) is a non-governmental, non-partisan, non-profit making organization with a vision of “a just society where women and girls realize, embrace and enjoy their full rights and dignity.” The organization works towards addressing challenges facing women's access to their social, political, and economic rights. MWARP uses bold, innovative and holistic interventions for the realization of women's and girls' rights. Our programs have over the years focused on challenging practices that undermine equity and constitutionalism, promoting women's participation in decision making, and building women's financial resilience through economic empowerment.

MWARP invites applications for prequalification from interested vendors (including current suppliers) for the supply of goods, works and services to all its branches — Mombasa, Kwale, Kilifi, Tana River, Lamu and Garissa — for the period September 15<sup>th</sup> 2026 to August 30<sup>th</sup> 2029.

#### Categories open for pre-qualification;

| A: GENERAL PURCHASE CATEGORY |                                                                                                                                                                          |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Category Code No.            | Description                                                                                                                                                              |
| MWARP/GP/001/2026/29         | Supply of general office stationery e.g. photocopy papers, envelopes, receipt books, letter head, cards, etc.                                                            |
| MWARP/GP/002/2026/29         | Supply of computer hardware and software, printers, laptops, servers, general electronics and other accessories.                                                         |
| MWARP/GP/003/2026/29         | Supply of office furniture & fittings and maintenance.                                                                                                                   |
| MWARP/GP/004/2026/29         | Supply, design and printing of IEC (promotional) materials e.g. t-shirts, banners, caps, bags, pens, uniforms, brochures, reports, newsletters, calendars, diaries, etc. |
| MWARP/GP/005/2026/29         | Supply, installation and maintenance of CCTV system and related accessories.                                                                                             |
| MWARP/GP/006/2026/29         | Supply and servicing of fire and maintenance of firefighting equipment, fire hydrants, training and safety services.                                                     |
| MWARP/GP/007/2026/29         | Supply of solar lighting, solarized solutions and maintenance.                                                                                                           |
| MWARP/GP/008/2026/29         | Supply of tents, chairs and other outdoor events supplies.                                                                                                               |

| B: GENERAL SERVICE CATEGORY |                                                                                                                          |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Category Code No.           | Description                                                                                                              |
| MWARP/GS/001/2026/29        | Provision of conference and other hotel related services.                                                                |
| MWARP/GS/002/2026/29        | Provision of accommodation, AirBnB services and other hotel related services.                                            |
| MWARP/GS/003/2026/29        | Provision of outside catering services in community set up and events.                                                   |
| MWARP/GS/004/2026/29        | Provision of insurance brokerage services (brokers and agencies only).                                                   |
| MWARP/GS/005/2026/29        | Provision of photography, videography and documentary/feature production services.                                       |
| MWARP/GS/006/2026/29        | Provision of air travel agency services, ticketing and other related services.                                           |
| MWARP/GS/007/2026/29        | Provision of car hire, taxi, vans, mini buses and pick-up hire services.                                                 |
| MWARP/GS/008/2026/29        | Provision of public address systems, audio visual equipment, tents, chairs, decor and related event management services. |
| MWARP/GS/009/2026/29        | Provision of repair and maintenance of computer, printers, photocopier, telephone and accessories.                       |
| MWARP/GS/010/2026/29        | Provision of sanitary services, garbage collection, fumigation and pest control services.                                |
| MWARP/GS/011/2026/29        | Provision of boat hire services.                                                                                         |

| C: SPECIAL SERVICE CATEGORY |                                                                                                                                                                                   |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Category Code No.           | Description                                                                                                                                                                       |
| MWARP/SS/001/2026/29        | Provision of research, monitoring and evaluation consultancy services.                                                                                                            |
| MWARP/SS/002/2026/29        | Provision of program training facilitation consultancy services in thematic areas of SGBV, SRHR, Governance and Political Participation, Climate Change and Economic Empowerment. |
| MWARP/SS/003/2026/29        | Provision of training on innovative modern/clean cooking technologies / energy-saving jikos.                                                                                      |
| MWARP/SS/004/2026/29        | Supply, installation and commissioning of borehole drilling, solar power installation and repair and maintenance.                                                                 |
| MWARP/SS/005/2026/29        | Provision of rapporteuring and development of training reports.                                                                                                                   |
| MWARP/SS/006/2026/29        | Provision of cloud services, software solutions, website development, mobile apps development, hosting and licensing.                                                             |

## Application guidance

1. Tender documents containing detailed specifications, terms and conditions of tender may be obtained from our website, [www.mwarp.or.ke/tenders](http://www.mwarp.or.ke/tenders), per each category specified above.
2. The minimum requirements for eligibility to be pre-qualified to submit a tender for the proposed works are specified in the Instructions to Candidates and the Appendix to Instructions to Bidders.
3. Applications for prequalification must be submitted via email, quoting the Tender Name and Reference Number, to the address below not later than 13<sup>th</sup> September 2026, close of business.

**THE ADHOC EVALUATION COMMITTEE**  
**MUSLIM WOMEN ADVANCEMENT OF RIGHTS AND PROTECTION**  
**Email: [procurement@mwarp.or.ke](mailto:procurement@mwarp.or.ke)**

4. Youth, Women, Persons with Disabilities (PWD) and other disadvantaged groups are highly encouraged to participate.
5. All candidates who wish to apply must agree to comply with MWARP's Safeguarding and Prevention of Sexual Harassment, Exploitation and Abuse (PSHEA) Policies.
6. All candidates whose applications are received before the closing date and time will be advised in due course of the results of their applications. Only candidates prequalified under this prequalification process will be invited to tender.